

Craig Photographer & Writer Roberts

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Workshop Booking Form

Name:.....

Address:.....

Postcode:.....

Tel No:.....

Email:.....

Workshop Location:.....

Workshop Date:.....

Emergency contact information for day of workshop

Name:.....

Relationship:.....

Tel:.....

I have read and agree to the terms and conditions of the booking

Signature:.....

Print Name:.....

Date:.....

Please return form with deposit or full payment to the address above
Please make cheques payable to Craig Roberts

Terms and conditions of booking

1. A non-refundable deposit of the amount stated in the workshop description is required at the time of booking along with a completed booking form.
2. The confirmation of the booking will be made in writing once a deposit or full payment has been made.
3. The balance of the full amount is due four weeks before the date of the workshop. If full payment is not received by this specified time then we will treat the booking as cancelled and retain the deposit.
4. If a reservation is made within 4 weeks of the date of the workshop then we will ask for the full payment at the time of booking.
5. Cancellations must be made in writing. Only the balance of the workshop fee will be refunded if cancelled for any reason. If you have paid in full when booking and wish to cancel, the first £50 of the full payment is non-refundable. A cheque will be issued within 4 weeks of the date of the workshop to refund the balance.
6. Craig Roberts reserves the right to cancel or amend the workshop prior to the date of the workshop. You shall be informed of this in writing. Should this happen, you have the right to accept the change, choose an alternative workshop or date or accept a full refund of the amount paid so far.
7. Craig Roberts cannot be held liable for any loss or damage to personal items or equipment, or for personal accident or injury. The client is responsible to take out adequate personal belongings insurance or personal insurance.
8. In the event that Craig Roberts cannot attend the workshop because of illness or any other unforeseen circumstance beyond our control, the workshop will be cancelled and clause 6 will come into effect.
9. The type of workshop we offer requires flexibility and must allow for changes due to weather conditions, time allowed etc. For this reason the outline itinerary and workshop description is for a guide only and is not a contractual obligation.
10. By reserving a place on the workshop by paying the full balance, you are agreeing all the above conditions. The person who makes the booking does so on behalf of all individuals included, and all are bound by the conditions.

Please return the completed booking form along with a £50 deposit or the full payment to:

Craig Roberts, 39 Monument Drive, Brierley, Barnsley. South Yorkshire. S72 9LU

If you have any queries, please call 01226 719429
or email: craig@craigrobertsphotography.co.uk